



Procedures and Requirements for Chartering With Little League® Baseball and Softball

- 1. Charter application** – A charter application can be obtained by contacting Little League International (570-326-1921).
 - All information requested on the application must be complete, including those items regarding individual teams, league personnel, and insurance.
 - No application will be processed without proper contact information for the league president. The league president's signature, and that of the league vice president, or league secretary must also be affixed at the bottom of the charter application. These signatures indicate the league has read, and will comply with Little League's **Volunteer Screening and League Charter agreements**, and will conduct annual background checks on applicable league volunteers.
 - Any fees associated with the charter.

The materials must be submitted to: **Little League International**
539 U.S. Route 15 Highway
P.O. Box 3485
Williamsport, Pa., 17701-3485

- 2. Submission of materials** – The proper regional office must be in receipt of the following items to assure the charter application process may proceed. (See listing of regional offices on Page 2).
 - The local league constitution.
 - A boundary map and written description of boundaries, bearing the signature of the league president and district administrator, including the date on which the map/boundaries was approved.
 - The official list of local league board members. This listing must include: full name, position on board, mailing address, street address (when applicable), day and evening telephone numbers, e-mail address (if available).
- 3. Charter ratification** – Once the proper charter documentation is received by Little League International, the appropriate regional office will be notified and the final verification process will begin. Upon completion of the verification process, the Little League charter will then be formally accepted and presented to the local league.

Listing of U.S. and non-U.S. Regional Headquarters:

**Eastern Region
Headquarters**

(Serves these states: CT, DE, DC, MA, ME, MD, NH, NJ, NY, PA, RI, VT)

Little League Eastern Region
Headquarters
P.O. Box 2926
Bristol, CT 06011-2926

Phone: 860-585-4730
Fax: 860-585-4734
E-mail:
eastregion@LittleLeague.org

**Central Region
Headquarters**

(Serves these states: IA, IL, IN, KS, KY, MI, MO, MN, NE, ND, OH, SD, WI)

Little League Central Region
Headquarters
9802 E. Little League Drive
Indianapolis, IN 46235

Phone: 317-897-6127
Fax: 317-897-6158
E-mail:
centralregion@LittleLeague.org

**Southeastern Region
Headquarters**

(Serves these states: AL, FL, GA, NC, SC, TN, VA, WV)

Southeastern Region
Headquarters
PO Box 7557
Warner Robins, Georgia 31095-7557

Phone: 478-971-7070
Fax: 478-971-7071
E-mail:
southeastregion@LittleLeague.org

**Southwestern Region
Headquarters**

(Serves these states: AR, CO, LA, MS, NM, OK, TX)

George W. Bush Little League
Leadership Training Center
P.O. Box 20127
Waco, TX 76702-0127

Phone: 254-756-1816
Fax: 254-757-0519
E-mail:
southwestregion@LittleLeague.org

**Western Region
Headquarters**

(Serves these states: AK, AZ, CA, HI, ID, MT, NV, OR, UT, WA, WY)

Little League Western
Region Headquarters
6707 Little League Drive
San Bernardino, CA 92407

Phone: 909-887-6444
Fax: 909-887-6135
E-mail:
westregion@LittleLeague.org

**Asia-Pacific Region
Headquarters**

(Serves all nations in Asia and the Pacific)

Little League Asia-Pacific
Region Headquarters
c/o Hong Kong Little League
Room 1018, Sports House
1 Stadium Path,
Causeway Bay, Hong Kong

Phone: (852) 2504 - 8629
Fax: (852) 2504 - 4007
E-mail:
llbapr@hkbaseball.com.hk

**Canada Region
Headquarters**

(Serves all of Canada)

Little League Canada Region
Headquarters
235 Dale Avenue
Ottawa, ONT
Canada K1G 0H6

Phone: 613 731-3301
Fax: 613-731-2829
E-mail:
canada@LittleLeague.org

**European Region
Headquarters**

(Serves all countries in Europe, the Middle East, and Africa)

Little League European
Region Headquarters
Al. Malej Ligi 1
99-300 Kutno, Poland

Phone: 011-48-24-2544569
Fax: 011-48-24-2544571
E-mail:
europe@LittleLeague.org

**Latin America Region
Headquarters**

(Serves Mexico and all countries in South America, Central America, and the Caribbean)

Little League Latin America
Region Headquarters
P.O. Box 10237
Caparra Heights, Puerto Rico
00922-0237

Phone: 787-982-3076
Fax: 787-982-3076
E-mail:
latinamerica@LittleLeague.org